



Booking Form - April 24-25, 2018 | Houston, TX

Main Contact Name Main Contact Email Address Main Contact Phone Number

Delegate(s) Name(s)

1.	5.
2.	6.
3.	7.
4.	8.

Delegate(s) Job Title(s)

1.	5.
2.	6.
3.	7.
4.	8.

Delegate(s) Email Address(es)

1.	5.
2.	6.
3.	7.
4.	8.

Company Name

Full Mailing Address

 _____ ZIP Code: _____

Package(s) - Select ONE package per delegate

	Del 1	Del 2	Del 3	Del 4	Del 5
Conference + 2 Deep Dives					
Conference + 1 Deep Dive*	A B	A B	A B	A B	A B
Conference Only					
Deep Dive Only					

*Please indicate deep dive selection

Total Price

Payment Details

Credit Card

Name on Card		Card Number (16 digit number on the front of the card)			
Valid From (if applicable)	Expiry Date	Security Code (3 digit number above the signature strip)			
VAT Number	Initials	Date			

OR I will be paying by bank transfer – I understand that the payment must be received before the next booking deadline to claim the current prices. I will be making the bank transfer on _____ date.

Bank Transfer

When you have completed the form - please save and email it to a member of Hanson Wade staff or register@leap-hr.com

TERMS & CONDITIONS

Full payment including VAT is due upon receipt of registration. If registration is less than 14 days before event full payment is due on registration.

CANCELLATION AND SUBSTITUTION POLICY

A substitution from the same organisation can be made at any time in writing at no extra charge. Cancellations must be received in writing. If the cancellation is received more than 14 days before the conference attendees will receive a full credit to a

future conference. Cancellations received 14 days or less (including the fourteenth day) prior to the conference will be liable for the full fee for full registration terms and conditions, please visit the conference website.